

**Alpha Psi Education, Scholarship & Leadership Foundation**

**Zoom Meeting of the Board of Directors**

July 09, 2023 (Sunday)

7:30am – 9am Pacific Time

***Please call in a few minutes before 7:30am***

***Join Zoom Meeting***

***<https://us06web.zoom.us/j/87335270381?pwd=SFRNNkplampxVndGaXY2eCtGU3Mzd09>***

***Meeting ID: 873 3527 0381***

***Passcode: 418769***

**AGENDA**

Directors expected on the call:

Logan Brodnansky, Taylor Chan, Michael Clauser, Larry Gorham, Jennifer Ito, Michelle Ito, An Chun Kwan, Ed Larimer, Nam Nguyen, Ralph Saroyan, Jack Schlegel, and Kristen Ward.

Board Liaisons invited to be on the call: Duane Isetti, CFOSJ Liaison

1. Call to order. (Larimer)  
Establishment of a quorum.
2. Approval of minutes of the April 02, 2023, via Zoom conference Board Meeting.

**Board action requested: Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the minutes of the April 02, 2023 Board Meeting. Motion**

3. Financial Report. (Gorham-see attachment)  
CFO Gorham will brief the Board regarding the attached financial reports and investment.

**Board Action Request: Motion by \_\_\_\_\_, second by \_\_\_\_\_ to accept the June 30, 2023 financial reports. Motion**

4. Investment policy (Gorham—see attached letter)  
The investment policy is usually ratified at this meeting; however Gorham has provided the board a letter to discuss issues and our relationship with CFOSJ. Discussion will provide guidance and decisions to present at the September meeting.
5. Awards
  - a. Annual Senior Banquet—5-10-2023 (Chan) **see attachment.**  
Chan will present report and results of the Senior Banquet.
  - b. Revised Scholarship Criteria Policy Manual (Ito M) **see attachment.**
  - c. 2023 Pharmacy Scholarship Luncheon July 13<sup>th</sup>, noon (Larimer)
6. Fundraising Committee Report (Nguyen)
  - a. Stewardship Subcommittee (Nguyen)
    1. Stewardship updates

7. Leadership Development Committee (Ward)

- a. Ward will update any plans and committee membership.

8. Legacy Letter—Isetti (see attachment)

Since the founding of the Foundation, we have discussed establishing a legacy program. Isetti will present a simple proposal that has been successful. Please read the attached letter. It will be targeted toward alumni from the 60's to 90's to establish the Mortar and Pestle Society.

**Board Action Request: Motion by                      Second by                      to approve the plan to establish a Mortar and Pestle Society and the solicitation of alumni.**

9. Nomination Committee—Larimer, Per the bylaws, I am announcing that at our September 24th Board Meeting, we will be electing our new board members effective for the 2024 term. Logan Brodnansky, Chairperson, and committee members Michael Clauser, Michelle Ito, An Chun Kwan and Kristen Ward will submit recommendations for directors prior to our September meeting. Brodnansky will reach out to board members for recommendations. The committee this year will also make recommendations for the officer positions. Larimer, M Ito, Nam Nguyen, and Kristen Ward terms end this year.

The following language is from the Foundation's Bylaws.  
Section 6.05. Election/Nomination/Term.

- A. Directors shall be elected by the then-current Board annually at a meeting of the Board for this purpose, which is announced to the then-current Board at least 60 days in advance of said meeting.
- B. A nomination committee shall be appointed by the President of this Corporation each year to nominate qualified candidates for election to the Board. Said president may not be a member of the nomination committee.

The nomination committee shall nominate qualified candidates for election to the Board at least thirty (30) days prior to the date of the Board meeting previously announced as the meeting at which election of directors shall take place. A list of candidates, including a detailed description of the qualifications of each candidate, shall be mailed, or emailed to each director at least ten (10) days prior to said meeting. Note—Board meeting for election will be September 26th, 2021.

10. Larimer—The Whitney Family Scholarship has been presented during the chapter Homecoming event and we are requesting the opportunity to present the award during the alumni Homecoming dinner/event. Award Committee needs to contact chapter to remind them of the scholarship opportunity and that the selection of candidate will be at the September 24<sup>th</sup> board meeting. Candidates and statements will be needed by September 10<sup>th</sup>. Homecoming is October 14<sup>th</sup>.

Announcements and adjournment.

- A. Schedule of remaining 2023 Board meetings and events:

**PLEASE MAKE SURE THESE DATES ARE ON YOUR CALENDAR**

Sept. 24, 2023 (Sun) zoom call at 7:30am PT

Dec. 10, 2023 (Sun) zoom call at 7:30am PT

Jan. 07, 2024 (Sun) zoom call at 7:30am PT

Feb. 03, 2024 ( Friday) Alpha Psi Recruitment Dinner -- location?

Feb. 04, 2024 (Saturday) Annual Board Meeting 10am Stockton Country Club

- B. The BOD Policy & Procedures (P&P) Book were distributed via email to the BOD toward end of June. This is a major organizational revision of the manual to be used by everyone as the official reference book for Foundation policies, procedures, and reference documents. Where everyone able to download and set up their policy book. Question, what if the book was put on Goggle, thoughts.
- C. Other announcements
- D. Adjournment. The meeting was adjourned at \_\_\_\_\_am Pacific Time.