

**Alpha Psi Education, Scholarship & Leadership Foundation
Video conference Meeting of the Board of Directors**

January 10, 2021 (Sunday)
7:30am – 9am Pacific Time

Topic: Alpha Psi Foundation Board Meeting
Time: Jan 10, 2021 07:30 AM Pacific Time (US and Canada)
Join Zoom Meeting

<https://us02web.zoom.us/j/85969504353?pwd=eINXNTNYREFXZVNSU04rZ1ViUjhYUT09>
Meeting ID: 859 6950 4353 Passcode: 967072

Please call in a few minutes before 7:30am

AGENDA

Directors expected on the call: Sonny Bains, Logan Brodnansky, Larry Gorham, Annie Ho, An Chun Kwan, Ed Larimer, Nam Nguyen, Ralph Saroyan, Jack Schlegel, Chintan Shah, Jon VanBoening and Kristen Ward.

Board Liaison invited to be on the call: Duane Isetti, CFOSJ Liaison

1. Call to order. (Larimer)
 - A. Establishment of a quorum.
 - B. Opening remarks:
Welcome to the first Board Meeting of 2021, it will be a good healthy year and to our newest board member.
2. Approval of minutes of the December 13, 2020 Teleconference Board Meeting.
(Kwan – see attached draft minutes)

Board action requested: Motion by _____, second by _____ to approve the minutes of the December 13, 2020 Teleconference Board Meeting.

3. Special election of Board of Director (Larimer)
Two events have occurred since our election of Board members in September. Board member Jon VanBoening, due to demands of his position and future plans will transition from Board Director to “Liaison to Dignity Health” to effectively serve the Foundation and board in his fundraising tasks.
In September, we had two candidates for the board but only one position to fill. Michelle Ito, one of those candidates, has agreed to accept the position of Board Director for the 2021-2024 term. Her CV is attached.

Board action requested: Motion by _____, second by _____ to approve Michelle Ito as a Board Director for 2021-2024 term and approve the transition of Jon Van Boening from Director to “Liaison to Dignity Health”.

4. Financial Report. (Gorham)

There is no final end of the year reports as the financial status has changed little since the last meeting. The final end of year reports and CFOSJ report will be submitted at our Annual/Board meeting on Feb 1st with a full discussion. A copy of the 12-31-2020 CFOSJ is attached.

5. Selection of Schlegel Endowed Leadership Scholarship. (Shah)

See the 3 attachments to this agenda: Amanda Yee, Isabel Mangaoang and Taylor Chan as submitted by Shah in a separate email.

Established in 2010, this scholarship is “presented annually to a pharmacy student recognized for the potential of exceptional leadership in the profession after graduation through exemplary behaviors and actions as a student and professional in training.”

Please look over the criteria and focus from our website before going through the attachments: <http://alphapsifoundation.net/john-f-jack-schlegel/>

In the attachments you will find a .zip file of each candidate Yee, Mangaoang and Taylor) that contains 3 letters of recommendation, a personal statement, a personal CV, and the foundation personal data form. The Board selects the winner from the three candidates selected by the Awards Committee. As a reminder, please **keep all information and voting results confidential** as the award will be given out at the Candidate Program/Awards on January 30st. Do not hesitate to reach out before the meeting if you have any questions.

Board action requested: Motion by _____, second by _____ to select _____ to receive the 2021 John F. “Jack” Schlegel Leadership Endowed Scholarship.

6. 2021 Foundation Annual/Board Meeting – Preparation. (Larimer)

President Larimer reminded the Board that the major focus of this meeting is on short- and long-term planning, updating the 3-year Strategic Plan based on decisions made, and developing the 2021 Budget based on these decisions.

Preparation for this meeting by all committee chairs is essential by taking the following steps:

- A. Convene a conference call of your committee to assure mutual understanding of your charge, and brainstorm ideas for how your committee can fulfill your charge. You may use the same our teleconference call-in phone number for all committee and other Foundation work. Do not spend time creating an Action Plan, since it is by way of the Board discussion that actual decisions will be made as to how your committee will fulfill your charge. You will, however, be asked to prepare and submit your committee’s Action Plan immediately following the January 30th meeting.
- B. If not already provided, please provide your committee members names, emails and year of graduation by **Sunday, January 17, 2020.**

Committee Contact and Board Roster Contact info attached to agenda.

7. Announcements and adjournment.

A. Schedule of 2021 Board meetings and events:

PLEASE MAKE SURE THESE DATES ARE ON YOUR CALENDAR

Jan. 30: (Sat) zoom conf. call 10:00am to 4:00pm

Jan. 30: (Sat) zoom Time ?? candidates' program/awards event

April 11: (Sun) zoom conf. call 7:30-9am PT

July 11: (Sun) zoom conf. call 7:30-9am PT

Sept. 26: (Sun) zoom conf. call 7:30-9am PT

Dec. 12: (Sun) zoom conf. call at 7:30am-9am PT

B. **Reminder to update your BOD Email Group for 2021 by adding Kristen Ward**

8 Adjournment. The meeting is adjourned at _____am Pacific Time.