

**Alpha Psi Education, Scholarship & Leadership Foundation**

**Video conference Meeting of the Board of Directors**

January 14, 2024 (Sunday)

7:30am – 9am Pacific Time

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/85378614883?pwd=wC3YTliAbSbhlWShDVHxlpqZe3i2UH.1>**

**Meeting ID: 853 7861 4883 Passcode: 027823**

**Please call in a few minutes before 7:30am**

**AGENDA**

Directors expected on the call: Logan Brodnansky, Taylor Chan, Michael Clauser, Larry Gorham, Jennifer Ito, Michelle Ito, An Chun Kwan, Ed Larimer, Khoa Luong, Ralph Saroyan, Jack Schlegel and Kristen Ward.

1. Call to order. (Larimer)
  - A. Establishment of a quorum.
  - B. Opening remarks:  
Welcome to the first Board Meeting of 2024, hopefully a healthy and normal year and to welcome our newest board member, Khoa.
2. Approval of minutes of the December 10, 2023, video conference Board Meeting.  
(Kwan – see attached draft minutes)

**Board action requested: Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the minutes of the December 10, 2023, Teleconference Board Meeting.**

3. Financial Report. (Gorham)  
There is no end of the year reports, but Gorham will present the December CFOSJ ending report on the value of our funds. The final year-end reports and CFSOJ report will be submitted at our Annual/Board meeting on Feb 3rd with a full discussion.
4. Selection of Schlegel Endowed Leadership Scholarship. (M. Ito)  
**See attachment to this agenda:**  
Established in 2010, this scholarship is “presented annually to a pharmacy student recognized for the potential of exceptional leadership in the profession after graduation through exemplary behaviors and actions as a student and professional in training.”

**Focus:** Must demonstrate the potential for exceptional leadership in the profession after graduation.

**Criteria:**

Must be an Alpha Psi full time student in good academic standing and currently in his/her final professional year of study.

- a. Must demonstrate financial need.
- b. Must have respect of his or her peers.

In the attachments you will find a .zip file for the candidate Jade Bautista that contains 3 letters of recommendation, a personal statement, a personal CV, and the foundation personal data form. The Board

selects the winner from up to three candidates selected by the Awards Committee. As a reminder, please **keep all information and voting results confidential** as the award will be given out at the Candidate Program/Awards on February 3rd. Do not hesitate to reach out before the meeting if you have any questions.

**Board action requested: Motion by \_\_\_\_\_, second by \_\_\_\_\_ to select \_\_\_\_\_ to receive the 2024 John F. “Jack” Schlegel Leadership Endowed Scholarship.**

5. E.E. Roscoe Scholarship (Ito)

Michelle will provide information on the selection of the E.E. Roscoe Scholarship.

6. 2024 Foundation Annual/Board Meeting – Preparation. (Larimer)

President Larimer reminded the Board that the major focus of this meeting is on short- and long-term planning, updating the 3-year Strategic Plan based on decisions made, and developing the 2024 Budget based on these decisions.

**Preparation for this meeting by all committee chairs is essential by taking the following steps:**

A. Please convene a meeting with your **committee** to assure mutual understanding of your **charge**, and brainstorm ideas for how your committee can fulfill your charge, including additions or changes to the current program. Do not spend time creating an Action Plan, since it is by way of the Board discussion that actual decisions will be made as to how your committee will fulfill your charge. You will, however, be asked to prepare and submit your committee’s Action Plan immediately following the February 3rd meeting. See attached Committee Charges.

B. If not already provided, please review your committee members names, emails and year of graduation by Tuesday, **January 21st, 2024.**

7. Announcements and adjournment.

A. Schedule of 2024 Board meetings and events:

**PLEASE MAKE SURE THESE DATES ARE ON YOUR CALENDAR**

Feb 3th: (Sat) 10:00am to 4:00pm Stockton Golf & Country Club (**Breakfast at 9AM**)

Feb 3th (Sat) 5:30pm Candidates’ dinner/awards program at Stockton Golf & Country Club

Reserve your reservation today. Deadline is 19th The **official link to RSVP** can be

found here: <https://forms.gle/Bw1RjWF9TTqgTKwP7>

April 14th:(Sun) zoom conf. call at 7:30-9am PT (**day after Stout Dinner event**)

July 7th: (Sun) zoom conf. call at 7:30-9am PT

Sept. 22nd:(Sun) zoom conf. call at 7:30-9am PT

Dec. 8th: (Sun) zoom conf. call at 7:30am-9am PT

B. **Reminder to update your BOD Email Group for 2024 by adding Khoa Luong**  
**khoaluong89@gmail.com**

8. Adjournment. The meeting is adjourned at \_\_\_\_\_am Pacific Time.