

Alpha Psi Education, Scholarship & Leadership Foundation

Video conference Meeting of the Board of Directors

December 12, 2021 (Sunday)

7:30am – 9am Pacific Time

Topic: Alpha Psi Foundation Board Meeting

Time: Dec 12, 2021 07:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86227443222?pwd=QjNqMmIRN1VEeIRqdINVZ1d5LzVhUT09>

Meeting ID: 862 2744 3222 Passcode: 685478

Please check in a few minutes before 7:30am

Final Minutes—approved 1-9-2022

Directors on the call:

Sonny Bains, Logan Brodnansky, Larry Gorham, Annie Ho, Michelle Ito, An Chun Kwan, Ed Larimer, Nam Nguyen, Ralph Saroyan, Jack Schlegel, Chintan Shah, Kristen Ward

Directors-elect on the call: Michael Clauser

Not able to attend :

Duane Isetti, CFOSJ Liaison.

Jon VanBoening, Dignity Health Liaison

Lanni Lam, Newsletter Subcommittee Chair

1. Establishment of quorum and opening remarks. (Larimer)

A. Meeting called to order at 7:31am and established that we have a quorum.

B. Opening Remarks

- a. President Larimer welcomed Director-elect Michael Clauser, class of 76 to the Foundation. His orientation was on Nov 14, 2021. Director-elect Clauser shared his connection with Hewitson and Schlegel. We are happy to have an alumni from the 70s to represent the Foundation and will take part in the Awards and Finance committee in this upcoming term.
- b. Secondly Committee Chair Chintan Shah, thank you for your 6 years and exceptional service on the Awards Committee as Chairperson and Board and the leadership exhibited.

2. Approval of minutes of the September 26, 2021 Board Meeting. (Kwan– see attached draft minutes)

Board action: Motion by Kwan, second by Gorham to approve the minutes of the September 26, 2021. Motion Passed.

3. Financial Reports. (Gorham – see attachments)

CFO Gorham lead a discussion on the current financials. Attached is his order of presentation and commentary for his reports.

Director Gorham will send out an updated consolidated report – currently we have 274 donors and the receivable amount have gone up to \$84,575.51.

President Larimer mentioned that we are staying above the million mark even though with recent fluctuation of the market.

Director Gorham will meet with Dan Fargo to obtain additional financial advices for the upcoming year.

4. Award Committee: Shah (see-attachments)

Direct Shah reported and informed board of procedures for the Schlegel Endowed Leadership Scholarship Nominees.

Director Shah informed that this year, potential candidates were late in turning their CV/application with initial of only 3 or 4 applicants. With a friendly reminder, Director Shah received a total of 7 to 8 candidates. Round 1 of selection, the scholarship committee had selected the top 5 candidates. Then the 5 candidates will submit personal statement and letter of recommendations which the candidates will have the end of the month for submission. Round 2 of selection, the committee will select the top 3 candidates which Director Ito will inform us by January 3, 2022. It is essential that this information be studied prior to the January 9, 2022 BOD meeting discussion.

Director Shah made his final remarks as Board Director and Chair Committee of the Award committee.

President Larimer attached is the revised Scholarship Criteria Policy Document and an updated "1959 to 2021 Scholarship winners"

5. Leadership Development Committee Report. (Bains – see attached)

Bains reported on the Leadership Development activities assisted by subcommittee chairs. and plans for 2022. Please see attached Leadership Development Committee Report.

Director Brodnansky reported on the Senior Banquet. Even though there were an increase in expense, both graduating classes (2020 and 2021) were able to participate in this event. At the end of banquet, about 80% of the graduating classes made a pledge with a combined total of \$20,000.

Annie Ho presented report on New Practitioners programming and Brodnansky presented the Active Brothers Programming. Leadership 102 was postponed until 1-29-22. At the request of the chapter, Ito and Brodnansky will present a CV workshop on 1-5-22.

Director Schlegel is proud to announce a national Schlegel Leadership Endowed Scholarship which will roll out in 2022. PLEI was found by Ralph which was modeled by APESL Foundation. Each chapter will submit a candidate to PLEI board who will select the final candidate. Definitely this will give Alpha Psi an even bigger present nationally.

President Larimer commented that with Schlegel leadership and establishment of the Foundation with his endowment and leading to establishment of national endowment is amazing, benefiting Alpha Psi and Phi Delta Chi.

6. Fundraising Committee Report. (Nam Nguyen & An Chun Kwan– see attached)

Director Nguyen mentioned that Kaiser (KPGives) are matching up to \$200 in any donations of Northern KP employees. There are 6 to 8 donations, which the Foundation will receive from \$1800 to \$2500.

Directors Kwan and Nguyen lead discussion of the upcoming Pappy Bourbon Raffle. There are 4 attachments

1. Registration of the raffle in the state of California – approved to hold the raffle
 - a. Online gambling is not allowed so we will be processing all information by hand.
2. Information on the Raffle which the 7 bottles that will be raffling off.
 - a. Payment will be done via Venmo and PayPal with buyer's name and contact info
 - b. We are missing 1 bottle (Pappy 10 yrs.) which we are still searching for.
3. Raffle Email
 - a. Returned email with raffle ticket number.
 - b. We will be hand-on, similar process as the Superbowl Raffle.
4. Bourbon Update
 - a. Advertisement will be indirect to highlight our Foundation through scholarship, travel grants, etc.
 - b. Starting Feb we will be sending out emails/Facebook post to kick-off the raffle

7. President Larimer lead the discussion on adding the travel funds for this coming year. We have not funded travel expenses for the WCC and actives for Grand Council or LDS since 8-2019. The Pacific Regionals will be in Portland, OR during January 2022. As of now, there are only 7 actives interested in attending Regionals. Due to Covid, newer actives have not had the experience of participating in National PDC events and therefore may be lacking the desire to attend. Saroyan suggested supporting Regionals in addition to GC and LDS. I support the idea and would like to expand the concept for the board to consider funding \$1500 this year to help stimulate interest in attending leadership events outside of our chapter. Along with providing funds, we would request those interested to write a statement as to why they want to attend and what they would hope to achieve from attending instead of just providing money to help cover expenses.

Director Gorham mentioned that this addition of the travel fund to this year budget is possible.

Board action requested: Motion by Bains ,2nd by Brodnansky to approve \$1500 (\$500 for WCC and 5-\$200 grants (2 specific for NIBS) based on statement of why it is important to attend National and Regional PDC events. Motion Passed.

9. Announcements – **Though not discussed during the meeting, please note that several items require your immediate attention and action.**

A. Schedule of 2022 Board meetings (Attached FYI is the BOD policy document on the schedule of meetings annually)

SCHEDULED

Jan. 9th: (Sun) zoom conf. call at 7:30-9am PT

Feb 12th: (Sat) 10:00am to 4:00pm Stockton Golf & Country Club

Feb 12th (Sat) Candidates' dinner/awards program (location ?)

April 10th: (Sun) zoom conf. call at 7:30-9am PT

July 10th: (Sun) zoom conf. call at 7:30-9am PT

Sept. 25th: (Sun) zoom conf. call at 7:30-9am PT

Dec. 11th: (Sun) zoom conf. call at 7:30am-9am PT

B. Reminder to update your BOD Email Group for 2022 by adding Michael Clauser and deleting Chintan Shah. Also, the 2022 Board of Directors list, Committee Roster, and Committee Charges are attached.

10. Adjournment. President Larimer adjourned the meeting at __8:39am Pacific Time.

Attachments:

Minutes 9-26-2021

Financial Statements

Leadership Development Committee Reports

Fundraising Committee Report

Scholarship Criteria Policy Document

1959 to 2021 Scholarship Winners Document