

Alpha Psi Education, Scholarship & Leadership Foundation
Teleconference Meeting of the Board of Directors
September 22, 2024 (Sunday)
8:00am – 9am Pacific Time

Join Zoom Meeting

Edward Larimer is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/89105094554?pwd=4bJ6P1KbSabHi4t0QXUit0hxIhAbfb.1>

Meeting ID: 891 0509 4554 Passcode: 470434

Please call in a few minutes before 8:00am

AGENDA

Directors expected on the call:

Logan Brodnansky, Taylor Chan, Michael Clauser, Larry Gorham, An Chun Kwan, Ed Larimer, Jennifer Ito, Michelle Ito, Khoa Luong, Ralph Saroyan, Jack Schlegel and Kristen Ward.

Board Liaisons and Committee Chairs invited to be on the call:

Duane Isetti, CFOSJ Liaison

Jenny Nguyen, WAL for Alpha Psi Chapter

1. Call to order. (Larimer)
 - A. Establishment of a quorum and opening remarks. Welcome Jenny as the chapter liaison.
 - B. The Board is advised that election of Directors is one of the few agenda items restricted solely to voting Directors. At the conclusion of the next item, which deals with this election, current Liaisons to the Board will be advised to join in on the remainder of the Board meeting.
2. Nomination Committee Report--Brodnansky. (see attached CV)
See attached report; and CVs provided by Brodnansky
On behalf of the Nominations Committee (Chairperson Brodnansky, Chan, Chun, M Ito, and Ward), Nominating Committee Chairman Brodnansky will lead the Board in a discussion of the committee's report. Potential candidate decided to back out at last minute so will continue to look for an additional candidate.

Board action requested: Motion by _____, second by _____ to elect the following Vincent Lu, Garret Soares as new Directors and reelect current Director Michael Clauser for a full three-year term beginning January 1, 2025 (2025/2026/2027)

3. Election of 2025 Foundation Officers (Brodnansky)
At its December 11, 2016, meeting, the Board endorsed a succession plan to ensure a smooth transition to new Officers. The following officers have agreed to serve for the 2025 year.

Board action requested: Motion by _____, second by _____ to elect the following Foundation Officers for the 2025 calendar year: Kristen Ward as President/CEO, Vincent Lu as Vice President, Michael Clauser as CFO, Logan Brodnansky as Secretary and Ed Larimer as Past President.

After this meeting, the newly elected Directors, Lu and Soares will begin participating in all Board meetings and activities as non-voting Director-elect. Orientation materials will immediately be sent to the new Directors, and an Orientation Videoconference with the Officers will be held in October/November.

Committee Chairs for 2025 will be taken up at the December 10th meeting.

4. Gorham and Kwan will be retiring from the board after several years as directors. We are losing two very dedicated and valuable members of the Board. Thank you for your past service and making the Foundation so impactful on our upcoming professionals. Past President Jack Schlegel will move from Past President to Jack Schlegel, Emeritus.
5. Approval of minutes of the July 14, 2024, Zoom Board Meeting. (Kwan) – see attached draft minutes)

Board action requested: Motion by _____, second by _____ to approve the minutes of the July 09, 2023, Videoconference Board Meeting.

6. Financial Report. (Gorham or Clauser – see attached reports)
June 30, 2024, financial report as sent previously to the board needs to be accepted. The current report is not available until all the financial numbers are available. The next report will be as of September 30, 2024 and will be ratified at the December meeting.
 - a. Instead of a financial report with each meeting which is always incomplete, future reports will be on a quarterly basis and ratified at the appropriate meeting. The purpose is to reduce the amount of time our CFO spends on providing reports, then redoing the report when final numbers are available.

Board action requested; Motion by _____, second by _____ to accept the June 30, 2024 Financial Statements.

- b. CPA proposal and our current bookkeeper has notified us she will retire at the end of the year.
7. Selection of the Whitney Family California Endowed Scholarship.
(Ito – see attached Application & bio info of candidate
On behalf of the Awards Committee (Directors, Ito M, Brodnansky and Ito J, and non-directors Matt Dunn, Nam Nguyen, Kevin Miller, Niki Saqueton and Mike Trinh.
Ito will lead the Board in a discussion of the proposed candidate for the Award.

Board action: Motion by _____, second by _____ to select _____ to receive the 2024 Whitney Family California Endowed Scholarship.

The Board is advised to keep this selection confidential until the winner is officially notified, on October 12th during the Homecoming Celebration event.

8. Homecoming Activities (Brodnansky, AP Alumni President)
Logan Brodnansky will present plan for the Alumni Association and when the Foundation Whitney Family Scholarship Award is scheduled to be presented.
- 9.. Stewardship Committee Report. (Luong)
Chair Khoa Luong will update the Board on the status of work of the subcommittee,
 - a. Stewardship—Khoa
Venmo requests have been rebooted. Email was sent out to c/o 2023 in regards to their pledges.
10. Leadership Report (Ito, J)
The Precepting 101 webinar, hosted by Michelle Ito, PharmD, BCACP, on 8/22/24 at 7 pm, received positive feedback from attendees. In addition to the 10 alumni present, others who could not attend expressed interest by asking if the webinar would be posted online. Some alumni also reached out, offering to serve as future speakers for similar events. The session, which focused on preceptor fundamentals like setting expectations, providing feedback, and working with challenging learners, offered valuable strategies for fostering learner growth and preceptor success.
11. Pacific now requires all graduation ceremonies to be on the same weekend. The School of Pharmacy Graduation ceremony will be on 5-11-2025. (same day as Mother's Day)
P3 classes terminate on Friday 5-9-2025. These changes will affect our traditional New Graduates Dinner and program. If agreeable with the chapter, we could hold our dinner on Saturday evening with chapter events later in the evening. Additional thought to include P1 and P2 to participate. A possible location is the Stockton Hilton.
12. Announcements and adjournment.
 - A. Date for the next meeting and the 2024 Board meetings:

PLEASE MAKE SURE THESE DATES ARE ON YOUR CALENDAR

October -11-13, 2024-- PDC Homecoming

Dec. 8, 2024 (Sun) conf. call at 7:30am PT

Jan. 12, 2025 (Sun) conf. call at 7:30am PT

Feb 8, 2025 (SAT) Alpha Psi Recruitment Dinner and meet the 2025 candidates at 5pm

Feb 8 , 2025 (SAT) Board/Annual Meeting at 10AM –

Other Announcements.

C.Adjournment. The meeting is adjourned at _____am Pacific Time.