

Alpha Psi Education, Scholarship & Leadership Foundation
Teleconference Meeting of the Board of Directors
September 22, 2024 (Sunday)
8:00am – 9am Pacific Time

Join Zoom Meeting

Edward Larimer is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/89105094554?pwd=4bJ6P1KbSabHi4t0QXUit0hxIhAbfb.1>

Meeting ID: 891 0509 4554 Passcode: 470434

Please call in a few minutes before 8:00am

Minutes – approved 12-8-2024

Directors on the call:

Logan Brodnansky, Michael Clauser, Larry Gorham, An Chun Kwan, Ed Larimer, Jennifer Ito, Michelle Ito, Khoa Luong, Jack Schlegel and Kristen Ward.

Directors absent:

Taylor Chan (trip), Ralph Saroyan (out of town)

Board Liaisons and Committee Chairs on the call:

Jenny Nguyen, WAL for Alpha Psi Chapter

Board Liaisons absent:

Duane Isetti, CFOSJ Liaison (out of town)

1. Call to order. (Larimer)

A. Establishment of a quorum and opening remarks.

The meeting was called to order at 8:00am and established a quorum.

Welcome Jenny as the chapter liaison. Jenny is a sophomore and is serving as Alpha Psi's WAL for this year 2024-2025.

B. The Board is advised that election of Directors is one of the few agenda items restricted solely to voting Directors. At the conclusion of the next item, which deals with this election, current Liaisons to the Board will be advised to join in on the remainder of the Board meeting.

2. Nomination Committee Report--Brodnansky. (see attached CV)

See attached report; and CVs provided by Brodnansky

On behalf of the Nominations Committee (Chairperson Brodnansky, Chan, Kwan, M Ito, and Ward), Nominating Committee Chairman Brodnansky lead the Board in a discussion of the committee's report. A potential candidate decided to back out at last minute so will continue to look for an additional candidate.

Board action requested: Motion by _Brodnansky___, second by _Gorham___ to elect the following Vincent Lu, Garret Soares as new Directors and reelect current Director Michael Clauser for a full three-year term beginning January 1, 2025 (2025/2026/2027). Motion Passed

3. Election of 2025 Foundation Officers (Brodnansky)

At its December 11, 2016, meeting, the Board endorsed a succession plan to ensure a smooth transition to new Officers. The following officers have agreed to serve for the 2025 year.

Board action requested: Motion by _Brodnansky___, second by _Kwan___ to elect the following Foundation Officers for the 2025 calendar year: Kristen Ward as President/CEO, Vincent Lu as Vice President, Michael Clauser as CFO, Logan Brodnansky as Secretary and Ed Larimer as Past President. Motion passed.

After this meeting, the newly elected Directors, Lu and Soares will begin participating in all Board meetings and activities as non-voting Director-elect. Orientation materials will immediately be sent to the new Directors, and an Orientation Videoconference with the Officers will be held in October/November.

Committee Chairs for 2025 will be taken up at the December 10th meeting.

4. Gorham and Kwan will be retiring from the board after several years as directors. We are losing two very dedicated and valuable members of the Board. Thank you for your past service and making the Foundation so impactful on our upcoming professionals. Past President Jack Schlegel will move from Past President to Jack Schlegel, Emeritus.
5. Approval of minutes of the July 14, 2024, Zoom Board Meeting.
(Kwan) – see attached draft minutes)

Board action requested: Motion by __Kwan___, second by __Ward___ to approve the minutes of the July 14, 2024, Videoconference Board Meeting. Motion Passed.

6. Financial Report. (Gorham or Clauser – see attached reports)

June 30, 2024, financial report as sent previously to the board needs to be accepted.

The current report is not available until all the financial numbers are available. The next report will be as of September 30, 2024 and will be ratified at the December meeting.

- a. Instead of a financial report with each meeting which is always incomplete, future reports will be on a quarterly basis and ratified at the appropriate meeting. The purpose is to reduce the amount of time our CFO spends on providing reports, then redoing the report when final numbers are available.

Board action requested; Motion by _Gorham___, second by __Schlegel___ to accept the June 30, 2024 Financial Statements. Motion Passed.

- b. CPA proposal and our current bookkeeper has notified us she will retire at the end of the year. (see attached documents)
Directors Gorham and Clauser lead the discussion regarding the changes on the preparation of financial statements.

7. Selection of the Whitney Family California Endowed Scholarship.

(Ito – see attached Application & bio info of candidate

On behalf of the Awards Committee (Directors, Ito M, Brodnansky and Ito J, and non-directors Matt Dunn, Nam Nguyen, Kevin Miller, Niki Saqueton and Mike Trinh. Director M. Ito lead the Board in a discussion of the proposed candidate for the Award.

This year there were 7 applicants who applied for the scholarship. After thorough discussion, we selected 2 potential candidates.

Board action: Motion by __Gorham__, second by __Ward__ to select __Crislyn Sison__ and __Kevin Zeng__ as potential candidates for 2024 Whitney Family California Endowed Scholarship. Motion Passed

With further discussion and consideration, we voted for a final candidate to receive Whitney Family California Endowed Scholarship.

Board action: Motion by __M. Ito____, second by __Ward____ to select __Crislyn Sison____ to receive the 2024 Whitney Family California Endowed Scholarship. Motion Passed.

The Board is advised to keep this selection confidential until the winner is officially notified, on October 12th during the Homecoming Celebration event.

- 8. Homecoming Activities (Brodnansky, AP Alumni President)
Logan Brodnansky presented the plan for the Alumni Association and Whitney Family Scholarship Award will be awarded during Homecoming weekend.
WAL Jenny Nguyen and her committee are working to gather more alumni for the event. Currently they are receiving mixed responses from the alumni.
- 9.. Stewardship Committee Report. (Luong)
Chair Khoa Luong updated the Board on the status of work of the subcommittee,
 - a. Stewardship—Khoa
Venmo requests have been rebooted. Email was sent out to c/o 2023 in regards to their pledges – about half of the class responded back to the requests.
- 10. Leadership Report (Ito, J)
The Precepting 101 webinar, hosted by Michelle Ito, PharmD, BCACP, on 8/22/24 at 7 pm, received positive feedback from attendees. In addition to the 10 alumni present, others who could not attend expressed interest by asking if the webinar would be posted online. Some alumni also reached out, offering to serve as future speakers for similar events. The session, which focused on preceptor fundamentals like setting expectations, providing feedback, and working with challenging learners, offered valuable strategies for fostering learner growth and preceptor success.
- 11. Pacific now requires all graduation ceremonies to be on the same weekend. The School of Pharmacy Graduation ceremony will be on 5-11-2025. (same day as Mother's Day)
P3 classes terminate on Friday 5-9-2025. These changes will affect our traditional New Graduates Dinner and program. If agreeable with the chapter, we could hold our dinner on Saturday evening with chapter events later in the evening. Additional thought to include P1 and P2 to participate. A possible location is the Stockton Hilton.

12. Announcements and adjournment.

A. Date for the next meeting and the 2025 Board meetings:

PLEASE MAKE SURE THESE DATES ARE ON YOUR CALENDAR

October -11-13, 2024-- PDC Homecoming

Dec. 8, 2024 (Sun) conf. call at 8:00am PT

Jan. 12, 2025 (Sun) conf. call at 8:00am PT

Feb 8, 2025 (SAT) Alpha Psi Recruitment Dinner and meet the 2025 candidates at 5pm

Feb 8 , 2025 (SAT) Board/Annual Meeting at 10AM – possible at Hilton (\$250 for the room, but will have to cater food) or Country club (room is no charge and order food at their restaurant).

**rest of the dates for 2025 meetings will be included in December's meeting.

Other Announcements.

C.Adjournment. The meeting is adjourned at 9:35 am Pacific Time.

Attachments:

- Agenda – Sept 22, 2024 BOD Meeting
- New Directors' resume – Vincent Lu and Garrett Soares
- Draft Minutes – July 14, 2024 BOD Meeting
- Approved Minutes – July 14, 2024 BOD Meeting
- Financial Statements and Planning
- Whitney Family California Endowed Scholarship - Applicants