

**Alpha Psi Education, Scholarship & Leadership Foundation
Teleconference Meeting of the Board of Directors**

April 2, 2023 (Sunday)
7:30am – 9am Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/89762582931?pwd=TWI1MmNSRjUyTINVZFM2WitFUHAXZz09>

Meeting ID: 897 6258 2931 Passcode: 798755

Please call in a few minutes before 7:30am

Approved Minutes

Directors on the call: Logan Brodnansky, Taylor Chan, Michael Clauser, Larry Gorham, An Chun Kwan, Ed Larimer, Jennifer Ito, Michelle Ito, Nam Nguyen, Ralph Saroyan, Jack Schlegel, and Kristen Ward.

Guest: Jonathan Schmidt (2013)

Board Liaisons on the call: Duane Isetti, CFOSJ Liaison

1. Call to order. (Larimer)
 - A. Establishment of a quorum
 - meeting called to order at 7:31am and established that we have a quorum.
 - B. Welcoming Remarks
 - Introduced Jonathan Schmidt (class of 2013) who is joining the finance committee.
2. Approval of minutes of February 4, 2023, Annual Board Meeting in Stockton, CA. (Kwan – see attached draft minutes)

Board action requested: Motion by __Kwan_____, second by __Gorham_____ to approve the minutes of the February 4, 2023 Annual Board Meeting. Motion Passed.

3. Leader Development (Ward-- see attachment)

Director Ward reviewed updates on the Leadership 5yr Strategic Plan changes (see attachment in zip files)

Both co-chairs Joseph Rosales and Petrus Tu-Nguyen lead both workshops (101 and 102 for the Collegiate and Candidate programs. Leadership 101 was held on March 5th with 14 candidates. Programs highlighted the fundamentals of leadership and growths. New Practitioners committee hosted Leadership 108 program by Scott Shimamoto who presented on coaching and mentoring for success on January 24th.
4. Strategic Planning and Annual Calendar Schedule (Larimer—see attached)

President Larimer presented the proposed draft of the 2023-2026 Strategic Plan. The current plan reflects the changes and additions (highlighted in yellow). Also presented an updated annual calendar schedule (highlighted in yellow).

Board action: Motion by __Ward____, second by __Kwan_____ to approve the attached Strategic Plan for 2023-2026 and the Leadership 5-yr 2020-2025 strategic plan. Motion passed

5. Award Committee Report – Selection of Scholarship award recipients. (Ito- to be email by Friday.)
Since each of the following Scholarships are awarded based upon pro forma criteria noted in the attached documents, each year the Awards Committee selects the recipients, and the Board only ratifies these decisions.

Board action: Motion by _M Ito____, second by _Gorham____ to select the following 2023 scholarship winners:

**_Klara Kim____ for the Friedmann Memorial Senior Achievement Scholarship.
_Bill Zhang____ for the Ivan Rowland Memorial Outstanding Senior Scholarship.
_Adesuwa Aigbuza____ for the Gerald Miller Memorial Scholarship.
_Kathleen Gani____ for the Max Scholarship.**

Motion passed

Please keep this information confidential until advised that the award winner has been informed.

6. Awards Committee Report for Foundation-Powell Scholarships (Ito, M)
Director Ito presented proposal form for new Foundation-Powell scholarships to add to our established Scholarship criteria.

Good job to Michelle and her committee for coming up description and criteria on the new scholarships. Director Saroyan suggested to change “with to within the school..” and add “Education, Scholarship and Leadership” to Foundation name. Susan Webster is to provide the funding amount and dates for awarding. Also include a copy of the application filled out by the students.

The Helen Rowland / Phi Delta Chi Memorial Scholarship. (Selected by school--July)

7. Senior Award Dinner (Chan) (see save the date flyer)
Director Chan updated the board on the plans for upcoming Senior Awards Banquet on 5-10-2023 at the Stockton Golf and Country Club. Alex Hand and Kaitlyn Lehtola are joining the Senior Banquet committee. There a few P3s out of class of 14 who have not responded, but most of them have committed. Director Chan reminded the board of directors to RSVP if they can make it to dinner on May 10th. Rest of the plans are moving along smoothly.
8. Fundraising Committee Action Plan. –Nguyen (see 5 attachments)
- a. Nguyen and Kwan updated board on the 209Gives for 4-18-2023 regarding plans for 1 day of Giving. Board committed \$10,500 with a goal of \$20,000. Attached in the zip files include the “save the date” and “internal raffle flier”. Also Nam has set up a personal page for each director.
- b. Nguyen (Stewardship) – (see attachment) update and review plans for the year.
- Not too many updates
 - once the new scholarships criteria are updated, new pamphlets will be made.
- c. Larimer (see attachment)
Review copy of email sent to 2015 and 2016 pledges not started. What to lack of any responses, what is the next step?

9. Financial Report. (Gorham – see attached)

Updated financial reports will be emailed to the board when CFSOJ report is available.

Gorham will request approval of the 2023 Budgets based upon the Action Plans of all committees.

Board action: Motion by __Gorham__, second by __Chan__ to approve the 2023 Budget. Motion passed.

10. President Larimer reviewed the changes to the Schedule of Board Meetings and agenda items.

11. Announcements and adjournment.

A. Schedule of remaining 2023 Board meetings and events and 2024 annual meeting:

PLEASE MAKE SURE THESE DATES ARE ON YOUR CALENDAR

April 18th, 2023 One day of Giving fundraiser.

July 9th, 2023 (Sun) video conf. call 7:30-9am PT

Sept.24th, 2023 (Sun) video conf. call 7:30-9am PT

Dec. 10th, 2023 (Sun) video conf. call at 7:30am-9am PT

February 3th, 2024 (Sat) Annual Meeting Stockton Country Club

February 3th, 2024 (Sat) Alpha Psi Chapter Recruitment Dinner

B. Provide Logan Brodnansky any names of people who should be considered for nomination as Director, committee chair and/or committee members.

C. Other Announcements

1. Three new scholarships and the Helen Rowland scholarship to be presented July.

2. Alpha Psi chapter Senior Awards events during week of May 8th, Pharmacy Graduation Ceremony is Saturday May 13th at 3pm.

3. **Revised Board Roster, Committee Contacts and Committee Charges attached.**

4. Director Chan and Vivian Lee updated the director pages of the website. Also Port City Marketing update the front page of the site.

D. Adjournment. The meeting was adjourned at _8:37__am Pacific Time.

Attachments:

a. Draft Minutes of April 2, 2023 board meeting

b. Final Minutes of February 4, 2023 Annual Board Meeting

c. Zip file

a. Draft minutes of Feb 4, 2023 meeting

b. Leadership Development Committee 5 year strategic planning

c. Foundation Strategic Plannig

d. 209Gives - save the date and flier

e. Selection of Scholarship Award Recipients

f. Scholarship Proposals

g. Budget Proposal 2023-2024

h. Letter to Alumni for nonpayments

i. Board Roster

j. Committee Board Roster

k. Foundation's Annual calendar schedule update

d.